



## **WesternMassHealthCareers.Org Website Request for Quote**

MassHire Hampden County Workforce Board (MHCWB) is looking for an RFQ on behalf of the initiative Healthcare Workforce Partnership of Western Mass for the website WesternMassHealthCareers.org.

### **Recap:**

- The HealthCare website was created 8 or more years ago.
- The theme was custom built and was not updated. It currently is not compatible with one or more plugins. A previous WordPress update caused issues with some of the pages but was corrected at that time.
- The company that created the website is no longer in business.
- The WordPress and plugins updates were not updated until security and other concerns occurred. Over the past year WordPress and plugins were slowly updated with very few issues. Unused plugins were removed without issue. Some duplicate plugins were disabled and some removed.
- Google Analytics may not be functioning and is not needed.
- At the end of December or beginning of January, some automated updates were installed. This caused parts of the website to fail. The settings were corrected, which helped but did not fix all the known issues.
- Currently noticed issues include a broken menu function, multiple broken links back to home page, additional links broken, and background images not working.
- In January an automated update caused pages to show html code, all corrected. This shows how fragile the website might be.
- It is not known if some of the plugins are used or necessary. Some are still outdated.
- The SQL version also needs to be upgraded.
- All automated updates have been disabled for now.
- The website is hosted by MHCWB's IT Department.

### **Request:**

Two proposals are requested, each addressing the following:

1. Fix the existing website so themes and updates/upgrades can be performed, discussion/reasoning if not viable.
2. Redesign/rewrite of the website with the basic same look and feel
  - o Modern version of the theme(s) and layouts.
  - o Page Migration will be performed by MassHire staff for the bulk of the pages.



Both RFQs are to include:

- Review of all plugins to remove duplicates, unused, and/or outdated. Replacement of plugins with different alternatives proposed allowed.
- Updraft Plus Backup/Restore plugin is installed. Kept or replaced is to be discussed. Note, there are uploaded files not in normal locations. These are to be identified to be discussed, removed and/or moved as noted.
- All plugins are to be free version. Any plugin requiring a paid subscription will be discussed. Currently paid subscriptions are to be discussed.
  - The security plugin is a paid subscription. It was added due to a high attack rate.
- Cleanup of unused [any, uploaded content] files.
- Documentation provided to include, but not limited to:
  - Theme description
  - Plugins and their use/purpose
- Training
- Hosting is currently in-house but can be discussed.
- Optional Support agreement proposal

**Due Date:**

**March 6, 2026, by 12:00 PM EST**

Submit via email to: [wolfs@westernmassedc.com](mailto:wolfs@westernmassedc.com)

For the project the contact people will be:

Peta-Gaye Johnson, Director of Healthcare Workforce Initiatives

Steve Wolf, Manager of Information Technology

Steve Trueman, Vice President of Workforce Operations