

MassHire Hampden County Workforce Board, Inc.
Youth Council Meeting
May 12, 2022
Zoom Meeting

Members Present:

C. Burton	K. Doolittle	P. Longo
K. Bossie	P. Euber	A. Scribner
J. Connolly	H. Lamberty-Rodriguez	P. Westmoreland
Staff Present:		
C. Abramowitz	L. Small	

Meeting Materials:

Mailed Out: Agenda with Zoom Instructions
Screen Shared: Results of WIOA Youth Review Team Recommendations

MINUTES OF MEETING

I. Welcome

The meeting came to order at 8:17 a.m. and a roll call of attendees was taken.

II. WIOA Funding, Youth Proposal Review and WIOA Funding Recommendations

Christine Abramowitz first thanked the five Youth Council members volunteers who reviewed proposals submitted in response to the WIOA Youth RFP on May 3, 2022. Besides Chairman Cleveland, the members were Jennifer Connolly from Junior Achievement, Paula Euber from MA Rehabilitation Commission, Peter Longo from Wells Fargo Advisors, and Pamela Westmoreland from STCC.

It was noted we received 5 Out-of-Youth (OSY) bids and 4 In-School Youth (ISY) bids; all the current providers with the exception of New North Citizens Council also proposing to serve Out-Of-School Youth. The total amount of requests for out-of-school was \$1,255,431 and for in-school was \$362,196.32. About \$32k of potential available in-school youth funding was transferred to the out-of-school portion as that has a minimum of 75% of the funding but can exceed that percentage.

The review process entailed a careful review of the budgets, audits, program design and ability to achieve outcomes and geographic coverage throughout Hampden County. Bidders for each pool of funds compete only against each other and this is what the Review Team based their funding recommendations on and as based on the amounts available.

She next noted that at the time of the review meeting, final WIOA Youth allocations were not known, which is still the case today, but she did know MA received their final statewide amount which was slightly increased. She outlined the vote that the review team took and asked the Council to consider the same. She also noted that in some cases details of where proposals needed to be shored up in their narratives and/or in budget adjustments would be made during contract negotiations.

The review team recommendations are:

PROPOSED WIOA FY23 FUNDING		
<i>Out-of-School Vendors (Minimum 75% of Funds)</i>	FY22 Initial Funding	FY23 Proposed Funding
New North Citizens Council	N/A	\$242,800.00
Square One	\$168,371.43	\$240,000.00
VOC, Inc.	\$ 86,930.73	\$100,899.07
YWCA, Inc.	\$106,963.34	\$80,000.00
NEWFC	\$517,920.25	\$550,000.00
	\$880,185.75	\$1,213,689.07
<i>In-School Vendors</i>		
New North Citizens Council	\$ 51,792.09	\$115,216.00
Pathfinder RVTHS	\$ 49,903.76	\$ 52,904.70
Holyoke Public Schools	\$145,086.64	\$145,225.38
BayState Medical/BSEP	\$ 46,612.76	\$ 48,850.24
	\$293,395.25	\$362,196.32

- **Action Requested:** Based on the recommendations of the Review Team, to recommend approval of the above vendors at the proposed amounts, and ***adjusted proportionally*** to their share of the WIOA Youth funding if final allocations are adjusted, to the MHHCWB Executive Committee.
 - Pursuant to MHHCWB contracting policies, should we receive MORE than level-funding and any final amount, as adjusted, would exceed a bidder’s original requested amount by more than 10%, the MHHCWB Executive Committee will be asked to authorize and approve such funding.

- **Action Taken:** The motion was unanimously approved.

Note: These awards are for 1-year only and 2nd year re-funding is contingent upon funding availability and documented successful performance of the vendors.

With no other business, the meeting adjourned at about 8:30 a.m. and all were thanked again for their participation.